

MINUTES OF ARKENDALE COMMUNITY HALL COMMITTEE MEETING THURSDAY 9TH MAY 2024 AT 7.30PM IN ARKENDALE COMMUNITY HALL

Present: Gavin Holman (Chairman) GH, Malcolm Howe (Vice Chairman) MH, Jean Cox (Treasurer) JC, Caroline Houseman (Bookings Secretary) CH, Judith Howe JH, Jane Watson JW and Pauline Ward PW.

1. Apologies for Absence

Apologies received from Sarah Brophy and Jane Mortimer.

2. Minutes of meeting held on Monday 12th February 2024 and Matters Arising

The minutes of the previous meeting were proposed to be accepted as correct by CH seconded by PW and signed by the Chairman. No matters arising that would not be covered under later items.

3. Correspondence

JC had received correspondence from our Insurers regarding the required electrical conditioning report. Scotton Park will carry this out on 28th May and cover the PAT testing at the same time. JC had also received communication regarding the rates of the Hall. The amount due is not known yet as Jean has applied for special discretionary relief. CH had received an email from Ione Cumming requesting to hire outside tables and chairs. This was agreed. Sarah Brophy SB had requested the use of the Community Hall car park overnight on 31st August. It was agreed this would be FOC.

4. Financial Matters

JC stated that the Building Society deposit account has a balance of £8348.61. The COIF deposit account has a balance of £72,775.01 and the current account a balance of £11,353.67. JC agreed to transfer £6,000 from the current into the Skipton deposit account.

5. Maintenance

The carpark floodlight is still not working. It was agreed to ask Scotton Park to look at it when the electrical report is undertaken. The village grass cutting team agreed that they will undertake the cutting of the bank in future. David Cox DC was asked to thank the previous contractor for his time. Roof solar panels and air conditioning within the hall were both discussed. GH agreed to look into the possibility of solar panels and JW to investigate the possibility of fitting air conditioning. JC agreed to look into the possibility of applying for a grant from the Harrogate Briganti's and also other grant opportunities.

6. Health & Safety

MH produced the Health and Safety Policy, which GH signed. MH has reviewed the Hiring Agreement and other documentation and agreed to update the h&s risk assessments. The WI have requested a copy of the h&s policy, which was provided at the meeting. MH and Robyn Cox have been in contact with NYCC regarding the street light opposite the hall. Hopefully NYCC will adopt the light and mend it.

7. Booking Secretary's Report

Briana's School of Dance is running well, after a short period of altering timings. She is also going to run a summer school for 4 days in August. Friday yoga is stopping at the end of May so JW agreed to liaise with the yoga group and try and find another teacher.

8. Future Events

The next wine club meeting is 19th July and a Sommelier is presenting her wines. The cost will be £35pp but this will be subsidised by £15 for regular attendees. Guests will pay the full price. A ladies film night has been booked for 27th September. JC handed out 2 sheets detailing the financial situation of film and wine evenings. A Spring clean will be arranged at the next meeting.

9. Any Other Business

JC asked if we could purchase a new doormat. This was agreed by the Committee. MH asked whether the Hall should have recycling bins but it was thought that this may not be necessary. JC queried whether the Hall floor was ready to be revarnished but the consensus was to leave it a bit longer.

10. Date of Next Meeting

The date of the next meeting was set as Thursday 4th July at 7.30pm. There being no further business, the Chairman declared the meeting closed at 8.40pm.

Agreed: (Chairman) Date: