

MINUTES OF ARKENDALE COMMUNITY HALL COMMITTEE MEETING THURSDAY 25th MAY 2023 AT 7.30 PM IN ARKENDALE COMMUNITY HALL

Present: Gavin Holman (Chairman) GH, Malcolm Howe (Vice Chairman) MH, Jean Cox (Treasurer) JC, David Cox (Secretary) DC, Judith Howe JH, Pauline Ward PW, Sarah Brophy SB Jane Mortimer JM.

1 Apologies for absence

Apologies received from Caroline Houseman, Jane Watson and Sharon Thackray.

2. Minutes of meeting held on Monday 30 March 2023 and Matters Arising

The minutes of the previous meeting were proposed to be accepted as correct by PW seconded by SB and signed by the Chairman. No matters arising that would not be covered under later items.

3. Correspondence

JC had received a letter from our 'London' deposit account bank advising new banking arrangements. They will still be our point of contact for account transactions and statements. Also, a letter from the newly formed NYCC unitary authority re. renewal of business rate relief. This has been submitted and the outcome awaited.

4. Financial Matters

JC stated that the new Building Society deposit account has a balance of £8100. The 'London' deposit account had a balance of £69401.11 on 31 March (latest statement) and the current account a balance of £6618.45 at the last received statement dated 27 April 2023. JC had checked payment of all bills issued and found 2 of our regular hirers had missed payments. These were promptly paid when chased.

5. Maintenance

JM advised that David Mortimer intended to come and repair the centre window frame and the floor scratch on 1 June. Revarnishing would be fitted in around hall usage. DC found the boiler to be leaking water following coffee morning on 14 May and system pressure was low again. Johnsons attended the following day and diagnosed a leaky pressure vessel. The repair was completed the following Wednesday, delayed due to a courier problem with the part. Fortunately, the weather was warm and all hirers were OK to live with the problem. Regarding the revarnishing of the east facing side of the hall it had now been noticed that more of the veranda spindles are rotting and need replacing.

There was discussion about connection options for laptops to the projector and phones to the amplifier. It was agreed that although we do have some adapters for certain Apple Macs and Macbooks, we cannot cater for every option. The multimedia hirer should be advised that our connections are D-sub 9 pin or HDMI for the projector and a small 3.5mm jack plug for the sound system. They should arrange to bring their own adapters if needed.

Other jobs carried over from previous meeting are, investigation of damp in the loft (condensation or rain ingress?), repainting the decking GH & DC to review and progress as necessary.

We will carry out the annual hall spring clean on Saturday 22 July starting at 09.30.

6. Health & Safety

MH had requested the latest dates for recurring service visits to insert in the H&S risk assessments. JC to provide. The car park light is still under review. The white lines on the step edges are fading and need to be repainted. DC will arrange.

7. Booking Secretary's Report

GH had been advised by Caroline that the booking process was running smoothly.

8. Future Events

The next wine club is 30 June and the next film is 'Living' on 9 June. A full season of films have now been chosen.

JH & JC have the organisation of 'Laughter Lines' in hand and ticket sales were currently a little slow. Further advertising was discussed and it was agreed that PW would distribute more flyers around Ferrensby. It was also agreed that DC would meet JH to check how to set up the floodlights and DC would produce a guide for future use.

9. A.O.B

GH proposed that use of the hall by organisations providing a service to the whole community should be FOC. There was discussion as to which organisations would fall into this category. We decided that the both Arkendale and Ferrensby Parish Councils and St Bartholomews Church would have use of the hall FOC for their meetings. JM suggested that it would be useful for the hall and church to have a shared diary. Caroline keeps the hall diary online and gives access if requested. Currently GH & JC have access and as JC and Kay Holman are church PCC members so liaison should currently work. GH advocated that the village hall should support the Link magazine by paying for a monthly advert promoting hall hire and its facilities. We would continue to get free adverts for community events as had been the case for many years. This small injection of funds would support the revamp of the magazine so it was agreed to place a small advert each month.

Date of Next Meeting

The date of the next meeting was set as Monday 4 September 2023 7.30 pm. There being no further business, the Chairman declared the meeting closed at 8.55pm.

Agreed (Chairman) Date