

# Arkendale, Coneythorpe & Clareton Parish Council

Minutes of the Parish Council held on **Wednesday 13<sup>th</sup> March** at **7.30pm** in Arkendale Community Hall.

**Present:** Cllr O Quarmby (Chair), Cllr J West, Cllr M Robertshaw, R Warner (Clerk)

**In attendance:** 3 members of the public

**2024.21** **To receive apologies and approve reasons for absence.** None.

**2024.22** **Declarations of Interest.** None declared.

**2024.23** **Public Participation.** The Chair welcomes all to the meeting.

**2024.24** **Minutes of the Previous Meeting.**

Minutes of the meeting held on Wednesday 24<sup>th</sup> January 2024 approved and signed by the Chair. Minutes will now go up online.

**2024.25** **Reports from other Councillors (North Yorkshire Council).** None. Cllr Robert Windass invited to meeting but did not attend.

**2024.26** **Payments/Receipts.** The following payments/receipts were advised:

1. **Payment of £8.00 – Bank Charge January 2024**
2. **Payment of £123.46 – Clerk Salary January 2024**
3. **Payment of £25 – Christmas lights contribution to St Bartholomews**
4. **Payment of £8.00 – Bank Charge February 2024**
5. **Payment of £123.46 – Clerk Salary February 2024**
6. **Receipt of £1,567.00 – Net sale proceeds for sale of part of the Mar**
7. **Payment of £35.00 (Direct Debit set up to save £5 per annum) – ICO**

The Councillors were all provided with a copy of the accounts prior to the meeting.

**2024.27** **Planning Report**

New applications:

- ZC24/00583/DISCON | Approval of details required under Condition 8 (Windows and doors details) of Listed Building Consent 22/00689/LB - Listed Building consent for the conversion of granary and stable block to form ancillary living accommodation to include demolition of garage, replacement roof with rooflights, opening formed to south east gable end, removal of internal walls, installation of internal staircase and internal flooring and alterations to fenestration. | Pond House Farm Mar Head Balk Arkendale Knaresborough North Yorkshire HG5 ORG. **It was agreed there is no need for us to respond to this.**
- ZC24/00726/FUL | Erection of single storey side extension and 2 storey rear extension with associated alterations and landscaping works | Field House Coneythorpe Knaresborough North Yorkshire HG5 ORY. **Parish Council has filed A no objections response. Cllr West confirmed he doesn't send this type of planning application to residents in Coneythorpe.**

Pending applications:

- ZC24/00013/FUL Proposed Barn Conversion at Spring Bank Farm. **Cllr West confirmed he will speak to landowner (he spoke to him previously regarding the 25 holiday homes that were refused) but won't object to renovation/conversion of farmhouse. Not sent around villagers for comment as green notices up. Cllr West confirmed deadline to respond has passed but he has spoken to the planning office and a response can still be filed. Cllr West expressed concern re additional planning applications. Conversion Looks like he's trying to build within existing footprints and putting in multiple applications. Cllr Quarmby confirmed these need to be dealt with individually and then reference in individual responses.**

- Application NY/2022/0208/ENV – re-consultation regarding Asphalt Plant at Allerton Waste Recovery Park. **Parish Council has objected to the application and filed comments with North Yorkshire Council on 30 October 2023. No update on this.**

Decisions:

- ZC23/04362/FUL | Demolition of existing rear/side extensions. Erection of 2 storey and part single storey extension with Juliet balconies, raising of roof height and alterations to fenestration. (Revised scheme) | West View Moor Lane Arkendale Knaresborough North Yorkshire HG5 0QU. **Application has been permitted.**
- ZC23/03551/FUL | Erection of single storey front extension. | Stable Cottage Moor Lane Arkendale Knaresborough North Yorkshire HG5 0QU. **Application has been permitted.**
- Application ZC23/03065/FULMAJ - Proposed Development of 25-unit Holiday lodge park with reception building, access, landscaping and drainage. | Spring Bank Farm Shortsill Lane Coneythorpe Knaresborough North Yorkshire HG5 0RU. **Application has been refused. Full and detailed response dealing with a number of queries.**

Apeals- None

Other (including Applications received since the publication of the agenda and prior to the meeting)

NB. Bryan Lodge – developer (YourPlace – local, small house builder building high end properties) has made an approach to Cllr Quarmby re development opportunity. They have an option on it and would like to discuss plans for the property. Plan sent. Self-build plan which means get detailed outline planning, put in infrastructure and then sell on plots. Options put to them by Cllr Quarmby: we can invite you to our next PC meeting or we can get in touch with immediately affected neighbours and arrange a meeting or we arrange a consultation event. Bryan Lodge itself not currently included in sale/development. On-site meeting but open invitation agreed as best option for Parish and Cllr Quarmby has arranged a meeting at 5pm on 21<sup>st</sup> March 2024. The community will be invited (via minutes, FaceBook and Gavin’s email). For transparency Cllr Quarmby confirmed he does know one of the directors through work.

2024.28

Highways

- **Cllr Robertshaw confirmed no updates. No movement on portal (showing committed but no update). He confirmed he will keep an eye on portal. Cllr Quarmby confirmed Mar has been jettied but only road gully and not other outlet which is flooded. Cllr Robertshaw to send another request re pot holes at the Mar.**
- **Cllr West confirmed he is running checks with FixMyStreet and has photographed and reported Green Lane pot holes, which has been registered. No feedback from NYC. Cllr Robertshaw is also trying to get a response and will follow up.**

2024.29

Countryside Matters and Fly Tipping

- **Cllr Robertshaw reported one incident of bagged asbestos (sealed) ready to go to a tip but was tipped instead in the Bluebell wood. Pete Houseman confirmed he was going to deal with it.**
- **NB. burnt out car (Coneythorpe) will be removed by farmer once crops have grown.**

2024.30

Village Reports

- **Arkendale Village Litter Pick on 16<sup>th</sup> March 2024 – OQ going to pick up gear for Saturday. NB. Nothing arranged for Coneythorpe yet. Agreed this will come off the agenda for next time and come back on in December 2023 when we can discuss re Coneythorpe too.**
- **Defibrillator (Arkendale) – JW to provide update on one-page document. Ready and filed to go onto DropBox once files updated.**
- **Defibrillator (Coneythorpe & Clareton) – JW to provide update on one-page document. As above.**

- Gravel on Village Green (Coneythorpe) – Cllr West confirmed the man in question not responding/walking away now so he is putting letter in to Council. He has tried to deal with amicably but no response. Discussion re where they will park the cars if they don't have the parking on the green. Agreed that Cllr West will write to Council and leave with them to deal. If we engage Parks, they will have procedures and rules. Cllr Quarmby suggested that they could perhaps use commuted sums for village green and demark is somehow.
- The Tiger Inn (Coneythorpe) – Cllr West confirmed there is a for sale sign up and people are viewing it. No further news re status of business.

2024.31

#### Arkendale.gov.uk

Cllr West to make a final recommendation for establishing a secure Parish Council website. **His first choice (NetWise: £600 set up and £400 per annum includes set up/domain/emails) is the front runner and he is also trying to get a Grant for PC (£100).** He is attending a training course on 18<sup>th</sup> March 2024 and will report back after this and before next meeting. Member of public asked if Cllr West has asked other local parishes what they have done? He confirmed he has spoken to those who have gone down the gov.uk website.

2024.32

#### The Mar

- Cllr Quarmby provided update regarding completion on sale of part of The Mar and monies received. **Good news! All completed, monies (£1,567) in the bank. Agreed it can come off the agenda now. Monies ringfenced so can decide to spend it on anything other than day to day spending. Any projects we are interested in? JW mentioned potentially investigating gate system re speeding. We have looked at this before but why don't we say that once the website (priority) has been sorted, we can then look at new projects such as speeding. Agenda item to be added: future projects list.**
- Update regarding Pond House Farm Drainage Outfall. Deed of Easement now in. Cllr Quarmby has reviewed and gone back with comments and they are now incorporating these. Once happy with this, it will be circulated.

2024.33

#### 'Friends of the Mar' Group

- Cllr Quarmby to provide an update on the group's activities planned for 2024. **Moving to a more mechanical approach to maintenance as per approved budget.**
- Cllr Quarmby to provide any update re the Mar maintenance (e.g.planting tree guards/canes). **Confirmed still flooded so not planted but potted them up.**

2024.34

#### Coneythorpe & Clareton - Replacing Failed Trees

- Cllr West to provide update in advance of May 2024 meeting.

2024.35

#### Commuted Sums Available – JW (Coneythorpe & Clareton Village Green)

- Cllr West confirmed no updated yet except Idea of planting bulbs etc. It needs to be finalised if it is what the residents want. Deadline has officially passed but we can ask if we can still access the funds for Coneythorpe. This is with Cllr West to progress.

2024.36

#### Accounting and Filing

- Rosie Warner provided brief update that no progress with HSBC re bank mandates. Cllr West agreed to contact former Clerk (Angela Pulman) to see if she can assist.
- Dropbox has been set up for the Parish Council and the agreed filing system will be set up shortly– by Rosie Warner with Cllr West's help to move files from his personal account.

2024.37

#### Update on Councillors

Cllr Quarmby introduced Sarah who attended the meeting. Confirmed we can co-opt so no need for an election and there will be a couple of forms to fill in. Cllr Robertshaw to handover formal written resignation at meeting in May 2024 (at end of meeting). If Sarah joins we will be quorate. Cllr Quarmby confirmed we are still trying to fine more Cllrs.

2024.38

**Correspondence received - OQ**

- Letter received from Rob Shepherd (Clerk to the Marton cum Grafton Parish Council) seeking our agreement/signature to their proposed letter to North Yorkshire Council regarding the development of the A168. **Approved by Cllrs and agreed to sign letter. Rosie Warner to confirm the same with Rob Shepherd.**
- Email receipt from NYC Democratic Services confirming procedures for modifying the Number of Councillors to represent each of our two Parishes of Arkendale and Coneythorpe & Clareton. **Confirmed this is with Democratic Services as YLCA deferred to them.**

2024.39

**Matters for Inclusion on the Next Agenda**

- **List of Future Projects**

2024.40

**Date and Time of Next Meeting**

The next meeting will be the **Annual General Meeting, the Ordinary Parish Council Meeting, and the Annual Parish Meeting** which is scheduled to be held on 29 May 2024 in Arkendale Community Hall, starting at 7pm.

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SIGNED

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DATE