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Arkendale, Coneythorpe & Clareton
Parish Council

Minutes of the Parish Council Meeting held on Wednesday 9th March 2016
At 7.30pm in the Community Hall, Arkendale

Present: Cllr P Topham, Cllr D Bailey, Cllr M Robertshaw, Cllr S Shipman, Cllr P Houseman
NYCC Cllr Robert Windass, HBC Cllr Anthony Alton, Nick Duxbury, Paul Varney

In Attendance: Mrs Kate Lavelle (Clerk)
6 members of the public

2015.103 Apologies for Absence – John Brook, Alan Stokes

2015.104 Declarations of Interest – none

2015.105 Public Participation – Cllr Topham welcomed members of the public

2015.106 Minutes of the previous meeting:

The Minutes of the meeting held on Wednesday 20th January 2016 and the interim planning meeting held on Wednesday 27th January 2016 were approved as correct records and signed by the Chairman

2015.107 Reports from other Councillors

Cllr Windass reported on matters from NYCC

- **Council tax Increase** – this has been approved
- **Ofsted** – a good report for North Yorkshire schools
- **Allerton Park** – the problem of the obnoxious smell is being dealt with by the Environment agency
- **Devolution** – still under discussion

Cllr Alton reported on matters from HBC

- **Council tax** - HBC have agreed a 1.9% increase
- **Devolution** – still under discussion
- **Green bin charges** – to go ahead, households to opt in if required subject to a yearly charge
- **Ward boundaries** – to be redefined with fewer Cllrs
- **Planning** – Cllr Shipman raised concerns regarding the planning decision process in relation to The Barn, Moor Lane as it seemed that several important points were not taken into consideration when the planning decision was taken. Cllr Shipman to contact

the Chief Executive of HBC, requesting a meeting and referring to the issue of suspected maladministration regarding the planning decision. Cllr Shipman to also raise queries regarding the planning decision process for Longacre, Moor Lane

2015.108 Introduction from Nick Duxbury

- Nick Duxbury introduced himself as the prospective Conservative candidate for the Claro Ward. Mr Duxbury explained his goals for the community, especially in relation to putting local issues back on the agenda for HBC

2015.109 Correspondence

- Letter dated January 2016 from the Pensions Regulator regarding automatic enrolment – no further action required at this stage
- Letter dated 20th January 2016 from HBC regarding the Harrogate District Strategic Housing and Economic Land Availability – no further action required

2015.110 Parish Council Elections

- Cllr Shipman expressed concerns about the election process and felt uneasy at the prospect of being automatically re elected – Cllr Topham pointed out that as there are no other candidates coming forward, there will not be a vote but reiterated that if anyone would like to come forward, they would be most welcome

2015.111 Electoral Review of Harrogate District

- Cllr Topham confirmed that all Cllrs will be elected at the same time every 5 years and that there will be fewer Cllrs. Nothing further to report at this stage

2015.112 YLCA

- Cllr Topham reported on the meeting held on 15th February 2016. Cllr Carl Les explained about budget cuts and Cllr McKenzie discussed Highways. A query was raised as to whether an HGV tax could be raised on HGVs using the roads. Cllr Topham was not aware of any such tax

2015.113 AWRP

- Cllr Topham reported on the meeting held on 8th March 2016. AWRP have applied for 24 hour works to be carried out as they are behind schedule - Cllr Topham to canvass local opinion to see if there are any objections. An alternative route for the electricity cable is to be investigated as this alternative route would not cause any disruption to residents' homes, especially at Clareton .It was suggested that AWRP carry out a tracking exercise to assess the viability of diverting HGVs via Arkendale for the duration of the works

2015.114 Defibrillator

- John Brook did not attend the meeting so no further update

2015.115 Finance – the following payments were noted

1. Payment of £20.00 Arkendale Memorial Hall
2. Payment of £95.33 Clerk's salary (Jan)
3. Payment of £10.00 Arkendale Memorial Hall

4. Payment of £144.00 to Glovers Ltd

In relation to audit requirements for the year ending 31st March 2016

- Cllrs approved the amended Asset Register – Clerk to find out if there is a depreciation value of the assets
- Cllrs reviewed and approved the Register of Councillors Interests
- Cllrs reviewed and approved insurance cover with reference to the letter from Zurich dated 25th June 2015
- Cllrs reviewed and confirmed the Council's Risk Assessment and Management Policy
- Cllrs approved and adopted the amended form of Financial Regulations provided by NALC
- Clerk suggested an Attendance Register for all meetings throughout the year. Cllrs approved this and Clerk to prepare
- Cllrs have approved a review of the Clerk's salary
- The Cllrs reviewed and approved the accounts for the current financial year to date

2015.116

Planning decisions notified by Harrogate Borough Council

- Application DCPARHDG 6.87.39.HEDGE 15/05357/HEDGE – removal of 10m of hedgerow at land adjacent to Claro House Farm, Marton cum Grafton – exempt from the Hedgerows Regulations 1997
- Application 6.78.89.A.FUL 15/01941/FUL – erection of 3 dwellings with associated formation vehicular access, parking and landscaping at field west of Long Acre, Moor Lane, Arkendale – planning permission granted subject to conditions
- Application DCPARISH 6.87.16.J.FUL 15/05425/FUL – Erection of and retention of dwelling (but without UPVC conservatory) at Clareton Farm, Clareton Lane, Coneythorpe – the application was considered at a planning committee meeting on 2nd February 2016 and planning permission was granted subject to conditions
- Case no. 16/00029/PR15 6.87.16 – planning enforcement notice dated 28th January 2016 regarding Clareton Farm, Clareton Lane, Coneythorpe querying whether planning permission was granted for this development. On further enquiry it was revealed that the letter was sent out in error
- Application 6.87.16.I.FUL 15/05119/FUL – erection of garage block to include studio, gym, tool shed and green house at Clareton Farm, Clareton Lane, Coneythorpe – planning permission granted subject to conditions
- Application 6.78.18.F.FUL 14/04505/FUL – conversion of barn to form 2 dwellings with associated parking at the Barn, Moor Lane, Arkendale – planning permission granted subject to conditions

Cllr Shipman reiterated concerns regarding the planning decision process for Longacre and The Barn, Moor Lane. A resident suggested that judicial review of the decision could be looked into. A resident also referred to a current online questionnaire which proposes that Parish Councils have a

right of appeal on planning decisions. Cllr Shipman also requested that it be noted that the previous Parish Cllrs did not resign over the issue of the removal of the trees on Moor Lane but in protest of new regulations at that time requiring them to divulge personal information as part of the Register of Councillors Interests.

2016.117 Planning Applications dealt with between meetings

- Application 6.87.16.K.FUL 16/00153/FUL – change of use of agricultural land to form domestic garden, relocation of stone wall and formation of terrace, external steps and new access at Clareton Farm, Clareton Lane, Coneythorpe – PC has no objections

2015.118 Interim Planning applications

- None

2015.119 Commuted Sums

- The Barn, Moor Lane – commuted sums have been allocated to Staveley
- Vestry light – Cllr Shipman thanked the PC for the grant which has been used to install a vestry light. A letter of thanks from the PCC will follow

2015.120 Community Hall, Arkendale

- Alan Stokes unable to attend

2015.121 Coneythorpe

- Cllr Robertshaw introduced Paul Varney from Groundwork. A group of residents intend to apply for a grant from Two Ridings to install artificial gates at the entrance to Coneythorpe (and Flaxby and Arkendale, if successful). The PC was asked to lead the project so that VAT can be reclaimed, issues of liability would be covered by the PC insurance and future maintenance would be carried out by the PC. The insurance would require a regular risk assessment and the cost of future maintenance would be applied for through the grant. Groundwork would prepare the paperwork for the grant and help with all aspects of risk assessment. Groundwork to contact a Highways engineer to assess suitability and organise a public consultation with all three villages. Cllr Shipman proposed that the PC look favourably on projects put forward by residents and Groundwork subject to approval of plans and viability for the PC. Cllr Topham to speak to the PC at Marton to gain background information. Oliver Quarmbury from Arkendale to organise a meeting with residents to see if there are any other proposals which would be suitable for a grant application and he would be willing to coordinate any suitable proposals
- Ivy Cottage (10 Shortsill Lane) and The Old Forge – Cllr Topham reported that these properties are falling into disrepair and suffering from lack of maintenance. Clerk to contact the owner to ask for remediation
- Coneythorpe Quiz night – to be held on Saturday 7th May in aid of Yorkshire Air Ambulance

2015.122 Arkendale

- The Marr – Cllr Bailey reported that he has spoken to six local residents. The majority wish to see The Marr preserved as a natural pond but would like more maintenance in particular to

unblock the drain and keep back undergrowth. It was suggested that funds could be applied for from Two Ridings and also commuted sums. Cllr Bailey and residents to prepare a plan

- The Blue Bell – Cllr Shipman reported that the lighting issue has been dealt with. The problem with the extractor fan is ongoing.

2015.123 Queen's 90th birthday celebrations

- Cllr Topham reported that Coneythorpe will incorporate this into the annual gala to be held on 9th July

2015.124 Village Spring Cleans

- These are to take place on 19th March for Arkendale and 20th March for Coneythorpe. Clerk has ordered the equipment

2015.125 Highways

- Cllr Robertshaw reported on recent repairs and has reported further potholes on the road between Flaxby and Coneythorpe and at Wilsons farm towards Ferrensby
- Cllr Shipman reported a missing 30mph sign on the road coming into Arkendale
- Grit bins – no further action required

2015.126 Fly Tipping

- Cllr Houseman has dealt with any incidences

2015.127 Matters for inclusion on the next Agenda

- Further discussion of the Two Ridings grant scheme
- The Blue Bell – extractor fan

2015.128 Date and Time of next meeting

- It was agreed that the next meeting would be held on Wednesday 18th May 2016 in the Community Hall, Arkendale, to comprise a Parish Council AGM at 7pm followed by the Ordinary Parish Council Meeting. At 8pm the Annual Parish Meeting will be held

There being no further business the meeting closed at 9.50 pm.

Signed Dated