

Arkendale, Coneythorpe & Clareton  
Parish Council

**Minutes of the Parish Council Meeting held on Wednesday 11<sup>th</sup> March 2015**  
**At 7.30pm in Arkendale Community Hall**

- Present:** Cllr P Topham, Cllr P Houseman, Cllr D Bailey, Cllr M Robertshaw, Cllr S Shipman  
NYCC Cllr R Windass, Elizabeth Owen and Gareth Mann (West Park Inns)
- In Attendance:** Mrs Kate Lavelle (Clerk)  
18 members of the Public
- 2014.100**      **Apologies** – HBC Cllr Anthony Alton
- 2014.101**      **Declarations of Interest** – 2014.110 –Cllr Houseman in relation to letter dated 3<sup>rd</sup> March 2015 regarding a possible breach of planning control at Holgate Bridge Farm, Arkendale
- 2014.102**      **Public Participation** – Cllr Topham welcomed the members of the public
- 2014.103**      **Minutes of the Previous Meeting**  
The minutes of the meeting held on Wednesday 14<sup>th</sup> January 2015 were approved as a correct record and signed by the Chairman.
- 2014.104**      **Reports from other Councillors**  
Cllr Topham (on behalf of Cllr Alton) reported that the new council building in Harrogate has been approved by HBC planning department and will be presented for approval by NYCC later this year in July/Aug  
Cllr Windass reported on matters from NYCC  
**Council tax** – a 1.99% increase has been approved by NYCC  
**Potholes** – NYCC have been given an amount by central government to repair the roads  
**NYCC budget** – there are still issues regarding cuts and shortfalls, in particular libraries and grass cutting and school buses. Clerk to find out whether the grass cutting for Coneythorpe village green will be affected  
**Taxis** – there was a recent request to increase fares to out of town areas. This has not been agreed by NYCC  
**Planning** – the application for development at Flaxby is expected to be submitted shortly. The planners have a duty to consult on infrastructure but have no powers to dictate. The new build housing requirement is still being assessed but is likely to be lower than originally suggested by the Government Inspector. Planning has been approved for Manse Farm.
- Cllr Topham thanked Cllr Windass for his report and invited him to report on the AWRP community liaison group committee meeting.

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**2014.105**

**AWRP Community Liaison Group**

Cllr Windass confirmed that he has been elected as chairman of the group. A new access route to the site has been agreed. A sum in the region of £800,000 has been allocated by Amey Cespa for communities within 3.5 km of the site to go towards mitigation and Cllr Windass has requested a map to show which communities will benefit. Cllr Windass agreed to help with liaison between the residents of Clareton and Amey Cespa regarding landscaping requirements.

**2014.106**

**The Bluebell**

Elizabeth Owen and Gareth Mann (Manager of the Bluebell) confirmed that the Bluebell will be officially open to the public on Thursday 26<sup>th</sup> March and that local residents in Arkendale and Coneythorpe are invited to a preview on Wednesday 25<sup>th</sup> March. (Post meeting note:- invitations will be hand delivered by Elizabeth Owen to residents). Signage is being agreed and the licensing hours will be standard for this type of venue.

**2014.107**

**Finance**

1. Payment of £92.08 clerk's salary (Jan 2015)
2. Payment of £92.08 clerk's salary (Feb 2015)
3. Payment of £15.00 Autela Payroll Services

The current financial position of the Parish Council was reviewed.

Cllr Bailey to reconcile all cheque stubs against the entries in the financial review spreadsheet for the year to date

The Parish Council's schedule of assets was reviewed and amended to include the bench seat and pump in Arkendale at a value of £300.00

The Parish Council's Risk Assessment and Management paper was reviewed and agreed without amendment except clerk to check membership of SLCC

Cllr Topham reported that a pension scheme is being set up on behalf of the clerk. It is unlikely to involve any contributions being made but it is compulsory to set up. Cllr Topham confirmed that he has been appointed as point of contact to the pension regulator and that the staging date is 1<sup>st</sup> February 2017,

Cllr Topham reported that Autela will be applying a small increase in charges for managing the payroll from 1<sup>st</sup> April 2015. This was agreed.

**2014.108**

**Planning decisions notified by Harrogate Borough Council**

None

**2014.109**

**Planning Applications dealt with between meetings**

Dale Farm, Arkendale ("the Property") – Parish Council's consent sought for the relocation of the decommissioned village phone box on Moor Lane to make way for a new access to the Property. After hearing reasons for the relocation by the owner of the Property and taking into account the risk of damage to existing trees if the relocation didn't go ahead, it was unanimously agreed by all Councillors that the relocation of the phone box could go ahead subject to the owner of the Property making good any damage to the phone box and carrying out moderate decoration to smarten up its appearance.

**2014.110 Planning applications received - post agenda, pre meeting**

Planning Enforcement Case No 15/00103/PR15 – possible breach of planning control at Holgate Bridge Farm, Moor Lane, Arkendale – noted

**2014.111 Commuted sums**

Cllr Topham provided an up to date spreadsheet.

- Church lighting – Cllr Houseman to obtain a quote from Tony Brown Electrical
- Church bench – Cllr Shipman presented a quote from Harewood Bridge Sawmills dated 6<sup>th</sup> February 2015 for a new bench for the cemetery of £200 including VAT. Cllr Topham agreed to apply for this sum from commuted sums. Clerk to apply.
- Coneythorpe village sign - Cllr Topham referred to a quote from HACS of £1559.30 exc VAT. It was agreed that this is too expensive and there are insufficient commuted sums to cover this (we have £884.80 allocated to amenity green space). Cllr Topham to seek a new quote. NB. the Parish council have already agreed to apply for commuted sums to pay for the sign.

**2014.112 Arkendale Memorial Hall**

Alan Stokes gave the following report

- Attendance for films has been increasing
- Wine Society to hold an event this month – proving to be popular
- Betty's of Harrogate have kindly donated a new coffee machine with flasks
- Fibre optic broadband is now available in the hall

**2014.113 Harrogate District Local Plan – Workshop**

Cllr Shipman reported on the recent workshop held on Wednesday 4<sup>th</sup> March.

- The aim of the workshop was to provide an opportunity for local Parish Councils to contribute to the development of the Local Plan
- A submission to protect green spaces in the villages will be required by June 26<sup>th</sup> 2015. Green spaces will be protected if evidence is collated as to usage, amenity, wildlife and other criteria
- Cllr Topham is to collate information on Coneythorpe and Cllr Shipman is to collate information on Arkendale, by the end of March.
- Residents can register to receive updates on the Local Plan process on <http://consult.harrogate.gov.uk>
- Suggested green spaces were The Marr and Clare How Close in Arkendale. Cllr Topham to check whether Coneythorpe village green will require protection.

**2014.114 Coneythorpe**

- Speed restrictions – Cllr Robertshaw will continue to chase Area 6 regarding rumble strips or other traffic calming measures
- HGVs – HBC have confirmed that the enforcement investigation at Clareton Moor Farm has not revealed a material change of use. Cllr Topham has spoken to Mr Gill and it has been agreed that the HGVs will keep to a 20mph speed limit through Flaxby and Coneythorpe and that Mr Gill is monitoring this. Cllr Savage has confirmed that there is no breach of the weight limit on the roads. A concern was raised regarding some of the HGVs mounting the kerb onto the village green. Clerk to contact HBC.

- Derelict building – HBC have written to Mrs Bulmer requiring certain repairs and maintenance to be carried out to Ivy Cottage and The Old Forge.
- Footbridges on Knaresborough round – Highways Authority have agreed to a replacement.

**2014.115 Arkendale**

- Dead tree on Clare How Close – a works order has been issued by HBC and the work should be carried out in March – Clerk to chase
- The junction at the Mar – Cllr Robertshaw reported that 95 Alive have monitored speed and the average is 34/35 mph. No further action required.
- Rotten road signs – Cllr Robertshaw has reported that the sign on Clare How Close has been repaired. The signage near the pub is being restored. No further action required.
- Children’s play area – Cllr Robertshaw is liaising with a group at Burton Leonard
- No parking signs on Clare How Close – this has been referred to the relevant department at HBC. Clerk to chase.

**2014.116 Village Spring cleans**

To take place on Saturday 21st March in Arkendale and Sunday 22<sup>nd</sup> March in Coneythorpe. Clerk has booked the equipment

**2014.117 Broadband upgrade in Coneythorpe**

Cllr Topham referred to an email from Andrew Jones MP who will raise the matter with Superfast North Yorkshire to try and get Coneythorpe included in the next phase of the rollout. Clerk to continue to chase.

**2014.118 Correspondence**

- Letter dated 26<sup>th</sup> January 2015 from HBC regarding a possible breach of planning at Clareton Moor Farm – see 2014.114 above
- Email dated 9<sup>th</sup> January 2015 from YLCA regarding local government financial settlement – no further action required
- Letter dated 12<sup>th</sup> February 2015 from NYCC regarding the Commons Act 2006 – Clerk to investigate further
- Letter dated 13<sup>th</sup> February 2015 from HBC regarding community clear up day - no further action required
- Email dated 27<sup>th</sup> February 2015 from Community Speed Watch – Clerk to raise speeding issues in Coneythorpe and Arkendale (2014.121 below)
- YLCA – Cllr Topham referred to a recent communication regarding the voluntary application for a Foundation level status for the Parish Council. It was agreed that there is no immediate requirement go ahead with this.
- Email dated 10<sup>th</sup> March regarding the new national plant monitoring scheme. Residents to contact Cllr Topham if interested.

**2014.119 Potholes**

Cllr Robertshaw to continue to chase Area 6 regarding the potholes on Clareton Lane and outside Clareton Moor Farm. Cllr Robertshaw to raise a new repair request for Spitlands Lane

**2014.120 Fly Tipping**

Cllr Houseman reported that the recent fly tipping on Clareton Lane and on the road between Flaxby and Coneythorpe has been dealt with.

**2014.121 Matters for inclusion on next agenda**

- Development of Local Plan – protection of green spaces
- Further traffic calming measures on the sharp bend on Moor Lane, Arkendale near Holgate Farm.

**2014.99 Date and time of next meeting**

Wednesday 27<sup>th</sup> May 2015 to be held in the Community Hall at Arkendale, to comprise the AGM at 7pm, the Parish Council meeting at 7.15pm and the Parish meeting at 8pm. There being no further business the meeting closed at 9.55 pm.

Signed ..... Dated .....